



## **PARENT-TEACHER ASSOCIATION POLICY**

### **INTRODUCTION**

One of the significant organizations and committees of our schools is the Parent-Teacher Association (PTA). The PTA is an important means of achieving, increasing and sustaining positive communication and cooperation among the administrators, teachers, and parents of our school, and promoting positive interests, especially as they concern the overall quality of the experience of our students.

The primary function of the FAMAKS PTA is to serve.

The PTA is a vital organization that engenders fellowship among members and assists the school when the need arises for special events, such as athletic and arts programmes, as well as many other programmes.

Raising funds is a part of its charge.

The PTA mission, as a volunteer organization, is to foster the intellectual, emotional, physical and moral being of the FAMAKS family – students, parents, staff (teaching and non-teaching), administrators and friends – in all phases of home, school and community life.

### **FUNCTIONS**

The FAMAKS PTA has four main purposes; main because there are other functions as situations and life may bring. The focal functions are:

#### **1. Communication Channel**

The PTA helps build a communication platform to strengthen connections, trust, and harmony among parents, teachers, administrators, and students. The PTA serves as a communication channel between the parents and the

school, helping to bring parents' concerns and issues to the administrators of the school. These concerns – when positively deliberated could culminate into progressive policies for sustainable education and educational environment.

However, it is important to note that as much as the PTA builds a sense of belonging to the school, it is not involved in the internal running of the school – except that the suggestions of the PTA are encouraged.

## **2. Event Organization**

The PTA serves a valuable function in developing extracurricular events, programmes, and activities that benefit children and educate parents. Many of these events are fun-filled and they create an enhanced enjoyment of community life.

## **3. Fund Raising**

The PTA, in consultation with school administrators, will raise money to fund some of the events that it organizes, as well as to make possible certain programmes that the school would not otherwise be able to offer.

## **4. Connecting and Outreach**

The PTA strengthens connections among and between parents by organizing education seminars and sharing resources and practices within the community. It also mobilizes its members to reach out beyond the school community, promoting service and attracting prospective new families.

## **MEMBERSHIP AND ORGANIZATION**

All FAMAKS British Schools' administrators, teachers, and parents are members by definition of the PTA. The PTA will be organized and run by an Executive Committee that consists of the Head of School (ex-officio) and eight elected office bearers. The Head of School may attend Executive Committee meetings, but will not have a presiding function at these. The PTA President/Chairperson will chair these meetings.

## **DISSOLUTION OF THE PTA EXECUTIVE COMMITTEE**

The PTA Executive Committee may, in extreme cases, be dissolved by the Head of School, in consultation with the Board of Trustees, if it is not fulfilling the functions and purposes stated in the preamble of its constitution. In the event that this happens, new elections would be conducted as soon as it is reasonably possible so as not to truncate any organization of the school.

## **GUIDING RULES AND REGULATIONS**

As it is with any association, the FAMAKS PTA shall be guided by the following in her activities and meetings:

1. No member shall speak except the presiding officer approves of it
2. Physical exchange with another over a matter shall not be permitted
3. No member may use foul languages and abusive words on another or others
4. No member may shun or boo at the suggestion(s) and/or opinion(s) of another or others
5. Each member must treat others with respect irrespective of position or relationship
6. The official language of expression is the English language except where extreme case unfolds, and then there must be interpretation
7. The second stanza of the Nigerian national anthem shall be our opening and closing prayers to enable a nonreligious setting
8. Silence should prevail during meetings
9. No religious comments as against another religion would be allowed
10. Discrimination of the grounds of gender, nationality and/or race would not be tolerated
11. The judgements of the executives should be respected in situations
12. Words to trigger another to anger must be shunned during meetings
13. Behaviours of members around the school must be positive as we must not forget that our children model after us
14. It is wrong to threaten the life/lives of member(s) of the association
15. Suggestions should be aired during meetings (not after or before; such discussions would not stand)